

California Rural Counties Task Force

MINUTES

November 15, 2002

Self-Introductions – Chairman Celia McAdam called meeting to order at 12:45 p.m. Caltrans HQ, 1120 N Street, Sacramento. She invited those present to introduce themselves.

Approval of Minutes – Minutes from September 20, 2002 were approved by consensus.

Project Delivery Issues on State Hwys – Recap of session at autumn CalACT conference. Panelists' concluding remarks, group defined successes, solutions and problems (flip chart summary) were distributed. Charles Field (Amador CTC) led session, reporting that session attendees believed that *follow-up* – continuing dialogue, listening, sharing information and coordinating real solutions - was critical. Next steps will include workshop about Project Mgmt program in conjunction with future RCTF meeting, plus meetings at district-level. Also, Carl Haack cautioned against “unrealistic expectations.”

RCTF/CalACT Conference Recap – Distribution of session evaluation summary and discussion about what worked and what didn't. Suggestions for next time included: identify RCTF on badges; integrate RCTF facility & sessions better into conference (not 'out back'), develop final agenda earlier; provide better description of RCTF sessions; and hold 'basic RTPA training' and best practices sessions.

Semi-Annual Report to CTC – Celia McAdam reviewed highlights: project delivery issues – accounting for RTIP projects on State hwys, quality assurance/expediting fees, need commitment from Caltrans to develop cooperative agreements; focus on communication; consider standing committee to deal with conflicts between regions and Dept. Some discussion ensued about realism of expectations, and need to continue to deliver rural message and address regional needs.

Local Agency Manual for Processing Projects (LAMPPP) Presentation – Amador and Calaveras Counties commissioned consultant John Carlson to develop practical manual and 'how to'. Emphasis on tasks that local agency needs to do with simplification of Caltrans flowcharts. LAMPP was developed in cooperation with LAE at D10. LAMPP is step-by-step, interactive program with access to 400+ documents in Word format including pre-clearance checklist. For more information contact: John Carlson, 21545 Gayla Drive, Pine Grove, CA 95665, phone (209) 296-1544 or email “jcarlson @ volcano.net”.

Transportation Finance Bank (TFB) Loan Program Update – Mike Yee distributed handout about program, gave brief overview and invited input from regions concerning developed of criteria for \$3M loan program. Contact: mike_yee @ dot.ca.gov.

California Transportation Plan – Draft documents were distributed. Susan Dona led brief discussion about plan development, goals, strategies and next steps. Public comment period is open now. Dona commented about consistency issues and performance measures. Celia McAdam reported that lots of folks had input during plan development. Dona said marketing of plan to begin Jan 2003, brochure, flyer, workshops with 2-prong approach a) districts, and b) HQ. Forthcoming newsletter will close loop on public participation process.

Legislative Issues – General discussion about many issues. Charles Field (Amador CTC) clarified that RCTF does not take position or lobby about issues (would be conflict as arm of CTC); and that individual agencies must decide to oppose or support various legislative issues. **Sales Tax Measures** - George Dondero (Calaveras) discussed CalCOG into of bill to authorize RTPAs to institute gas tax for transportation, reducing voter threshold for approval. RCRC coordination discussed.

RCTF Issues Status Reports – TEA Advisory Committee acted to support continuing 72/25 split (local/State); ITSP new version in March 2003.

Announcements – CTC staff reorganization discussed by Kathie Jacobs (CTC staff), who provided the following CTC staff contact information:

Diane C. Eidam, Executive Director
(916) 654-4245

Joan Borucki, Chief Deputy Director
(916) 653-3148

- Legislation
- Budget / Finance

David W. Brewer, Deputy Director
(916) 653-2094

- STIP
- County assignments – D08 and D09

Robert Chung, Deputy Director
(916) 653-2090

- TCRP
- Environmental
- Transit
- County assignments – D01 and D04

Annette Gilbertson, Asst. Deputy Director
(916) 653-2076

- Goods Movement
- Special Studies
- County assignments – D05, D06 & D10

Kathie Jacobs, Asst. Deputy Director
(916) 654-7179

- Prop 116
- EE&M
- RCTF and AAC
- County assignments – D02 and D03

Stephen Maller, Deputy Director
(916) 653-2070

- Project Delivery
- TEA
- County assignments – D07, D11 & D12

TDA proposed regulatory changes were discussed. Dan Landon (Nevada CTC) said Caltrans seems to seek removing local RTPA authority to define unmet transit needs; he will continue to follow and talk with Leg Analyst Office.

DBE program fee invoices (\$1,000 per agency) were discussed; many received invoice without any information and had concerns. Handout was distributed; group agreed to invite Algerine McCray to RCTF meeting for better clarification.

Commissioner stipend & reimbursement informal survey was conducted by Charles Field (Amador CTC) with these results: Placer \$100 + mileage; Modoc \$100/month if meet; Sierra \$50; Mono \$0; Madera mileage only; Trinity \$0; El Dorado \$0; Calaveras \$35; Amador \$100; SACOG \$100 plus mileage. Tehama, Tuolumne and Inyo - ??

Next meeting scheduled for January 17, 2003 at site to be determined; meeting adjourned at 3:45 p.m.

Respectfully Submitted,

Pam Couch
RCTF Secretary
Modoc County Transportation Commission