

TECHNICAL ADVISORY COMMITTEE ON AERONAUTICS
 PREPARATION SCHEDULE
 AGENDA ITEMS AND DUE DATES
 2013 Meeting schedule

TACA MEETING DATE	Draft Agenda Issued	Agenda items due	Documents to be included with Agenda Due	Release Final agenda	Briefings with Chair and Vice Chair
2/6/2013	1/9/2013	1/16/2013	1/23/2013	1/25/2013	2/5/2013
5/22/2013	4/24/2013	5/1/2013	5/1/2013	5/10/2013	5/21/2013
7/31/2013	6/26/2013	7/10/2013	7/10/2013	7/19/2013	7/30/2013
10/16/2013	9/11/2013	9/25/2013	9/25/2013	10/4/2013	10/15/2013

Draft Agenda Issued = 4 - 5 wks prior to TACA meeting

Agenda Items Due = Approximately 3 weeks prior to TACA meeting

Documents to be included with Agenda = Approximately 2-3 weeks prior to TACA meeting

Release Final Agenda = Minimum of 10 days prior to TACA Meeting

Briefings = Caltrans prior to release of Final Agenda

= Chair and Vice Chair 1 day prior to TACA Meeting