

# Memorandum

**Tab 80**

**To:** CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

**CTC Meeting:** May 21, 2014

**Reference No.:** 2.8c.(5)  
Action Item

**From:** NORMA ORTEGA  
Chief Financial Officer

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Acting Division Chief  
Mass Transportation

**Subject:** REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR STIP  
TRANSIT PROJECTS, PER STIP GUIDELINES  
WAIVER 14-22

## RECOMMENDATION:

The California Department of Transportation recommends that the California Transportation Commission (Commission) extend the period of project completion by eight months, to January 31, 2015, for the Bus Stop Improvements project (PPNO 2284), in Santa Cruz County.

## ISSUE:

In January 2011, the Commission approved Resolution MFP-10-12 allocating \$500,000 to the Santa Cruz Metropolitan Transit District (SCMTD) for the Bus Stop Improvement project. Completion of the project has been delayed due to project delivery and quality assurance issues with American Asphalt (contractor). The SCMTD has reported that the contractor, is unable to complete final improvements on the remaining bus stop, and therefore, the contract has been terminated as of March 26, 2014. Terminating the contract will leave a balance of approximately \$12,428 that cannot be expended by the deadline.

Therefore, the SCMTD requests that a eight-month extension be granted in order to expend the remaining funds and complete the project.

## BACKGROUND:

Current State Transportation Improvement Program guidelines stipulate that a local agency has up to 36 months from the award of the contract in which to complete the project. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Government Code Section 14529.8.