

# Memorandum

**To:** CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

**CTC Meeting:** December 10, 2014

**Reference No.:** 2.8b.(1)  
Action Item

**From:** NORMA ORTEGA  
Chief Financial Officer

**Prepared by:** Rihui Zhang, Chief  
Division of Local Assistance

**Subject:** REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER RESOLUTION G-06-08 WAIVER 14-45

## **RECOMMENDATION:**

The California Department of Transportation recommends the California Transportation Commission (Commission) extend the period of contract award for the time periods identified for each project on the attached document.

## **ISSUE:**

The Commission allocated \$3,999,000 for the construction of four locally-administered State Transportation Improvement Program (STIP) projects identified on the attachment. The responsible agencies have been unable to award the contracts within six months of allocation. The attachment describes the details of the projects and the explanations for the delays. The respective agencies request extensions, and the planning agencies concur.

## **BACKGROUND:**

Current STIP Guidelines, Resolution G-13-07, adopted August 6, 2013, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Government Code Section 14529.8.

Attachment

Time Extension/Waiver – Project Contract Award Deadline  
 Local Streets and Roads Projects

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount  <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	City of Morro Bay San Luis Obispo County PPNO 05-2374 Morro Creek Multi-Use Trail & Bridge – Phase 1 Project (In Morro Bay, Route 1 to Morro Rock. Construct a pedestrian and bicycle path.)	\$980,000	6/25/2014 FP-13-66 6 months 6/30/2015 Support
<p>The City of Morro Bay (City) is requesting a six-month extension to the period of contract award for the Morro Creek Multi-Use Trail &amp; Bridge – Phase 1 Project.</p> <p>The City has experienced an unforeseen delay in awarding the contract. The City held their bid opening on October 14, 2014. The low bid was 30 percent over the engineer’s estimate. The City rejected all bids, and needs to redesign and/or reconfigure the project to reduce the cost. The repackaging of the project will take approximately four months. The City proposes to award the contract in June 2015 to allow the construction of the project to occur outside the bird nesting season, which runs from February thru September. Therefore, the City is requesting a six-month extension to June 30, 2015.</p>			
2	County of Kern Kern County PPNO 06-6611 Diamond Street Beautification Project	\$1,000,000	6/25/2014 FP-13-66 3 months 03/31/2015 Support
<p>The Kern County (County) is requesting a three-month extension to the period of contract award for the Diamond Street Beautification Project.</p> <p>The County has experienced an unforeseen delay in awarding the contract due to a sudden change in staffing. The County utilized a landscape architect consultant to provide landscape and electrical design for this project. Due to the sudden passing of the consultant, the County had to obtain an electrical consultant to complete the plans. The project is scheduled to be advertised for bids on December 9, 2014. However, due to the conflict with bid opening days and holidays, the bids will be opened on January 7, 2015. The current bid process requires the County Board of Supervisors’ (Board) approval in order to award the contract. The next Board meeting is scheduled on January 27, 2015. The County estimates the contract award will be on March 3, 2015. Due to these delays, the County is requesting a three-month extension to March 31, 2015.</p>			
3	County of Kern Kern County PPNO 06-6614 Bernard Street Pedestrian Path Project (Construct sidewalks)	\$248,000	05/25/2014 FP-13-56 1 month 12/31/2014 Support
<p>The County of Kern (County) is requesting a one-month extension to the period of contract award for Bernard Street Pedestrian Path Project.</p> <p>The County is scheduled to open bids on November 5, 2014. The current bid process requires the County Board of Supervisors’ (Board) approval in order to award the contract. The Board does not meet in the last weeks of November, and the next Board meeting is scheduled on December 2, 2014. The County estimates the contract award will be on December 9, 2014. Therefore, the County is requesting a one-month extension to December 31, 2014.</p>			

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<b>Project #</b>	<b>Applicant County PPNO Project Description Reason for Project Delay</b>	<b>Extension Amount  Construction Only</b>	<b>Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation</b>
4	City of Arcata Humboldt County PPNO 01-2071 Foster Ave to Sunset Ave Extension Project	\$1,771,000	05/25/2014 FP-13-66 3 months 03/31/2015 Support
<p>The City of Arcata (City) is requesting a three-month extension to the period of contract award for the Foster Avenue to Sunset Avenue Extension Project.</p> <p>The City experienced unforeseen delay due to the lengthy Right-of-Way (ROW) acquisition process for the property needed for this project. The City acquired the property on November 17, 2014 and submitted the ROW certificates to the Department. The City has submitted final Plans, Specifications and Estimate documents to the Department for review and comments. The City anticipates to advertise the project in December 2014, open bids in January 2015, and award the project for construction in March 2014. Therefore, the City is requesting a three-month extension to March 31, 2015.</p>			