State of California
DEPARTMENT OF TRANSPORTATION

California State Transportation Agency

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Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 26, 2015

Reference No.: 2.8a.(1)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER STIP GUIDELINES WAIVER 15-05**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve the request by the City of San Jose (City) to extend the period of project allocation for the Saint John Street Multi-Modal Improvements project (PPNO 04-9035M) for 20 months from June 30, 2015 to February 28, 2017, per STIP Guidelines.

ISSUE:

The City will be unable to allocate funds by the deadline of June 30, 2015, due to unforeseen delays during the environmental review process of the Saint John Street Multi-Modal Improvements projects for $213,000.

BACKGROUND:

During the environmental review process, the City discovered an archeological sensitive area within the project limits. Therefore, the City had to redesign their project that resulted in a six-month delay.

Currently, the City is waiting an approval of their Archeological Survey Report and Extended Phase I Proposal, which will take approximately four months. In addition, the City needs to prepare and submit a Historical Property Survey Report, which will take another four months. The total delay anticipated, based on the issues described above, is 14 months.

However, if any additional significant findings and cataloging of artifacts were to occur, it would delay the project by an additional six to twelve months. Therefore, the City is requesting a 20-month extension from June 30, 2015 to February 28, 2017.

Current STIP Guidelines, Resolution G-13-07, adopted by the Commission stipulate that funds that are programmed for all components of local grant projects or for Department construction costs are available for allocation only until the end of the fiscal year identified in the STIP. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.