

DESIGN-BUILD DEMONSTRATION PROGRAM PROJECT AUTHORIZATION REQUEST

SUGGESTED OUTLINE

1. Executive Summary
2. Background and Importance of Project
 - a. Description and Scope of the project
 - b. Project Benefits
 - c. Regional Significance
 - d. Project status
 - i. Stage of development
 - ii. Current schedule
 - e. Project cost estimate
 - f. Vicinity Map
3. Justification for Design-Build Authorization
 - a. Summary of Analysis and Steps taken to Date
 - b. Procurement Type Requested (Best Value or Low Bid)
 - i. If Best Value, Proposed Criteria
 - c. Implementation Schedule (Awarded before January 1, 2014)
 - i. Begin and End of major project milestones (PAED, R/W, D/B, Closeout)
 - d. Expected Design-Build Benefits
 - i. Schedule acceleration
 - ii. Innovation
 - iii. Risk transfer
 - iv. Cost certainty
 - v. Others
 - e. Proposed Project Funding Plan
 - i. Include all sources of funds
 - f. Project Considerations
 - i. Project Eligibility
 - ii. State or local project
 - iii. Selection Method (low bid / best value)
 - iv. Geographic Location (north/south)
 - v. Project Size
4. Conclusion/Summary
5. Attachments
 - a. Local Board/Commission Resolution with Commitment of Funds
 - b. Caltrans Letter Approving Implementation of State Highway Project
 - c. Project Delivery Selection Questionnaire (for State Highway projects)