



## California Transportation Commission

### Transmittal Notice for Negative Declarations, Mitigated Negative Declarations, & Final Environmental Impact Reports

Upon completion of the environmental process by the CEQA Lead Agency, the Negative Declaration (ND), Mitigated Negative Declaration (MND) or Final Environmental Impact Report (FEIR) should be forwarded to the California Transportation Commission (Commission) to request that a project be considered for future funding. This form and related attachments are required for processing such a request.

Name of the CEQA Lead Agency: \_\_\_\_\_

#### CEQA Lead Agency contact information:

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Type of Environmental Document submitted (ND/MND/FEIR):

\*\* For environmental documents covering multiple projects, a brief explanation of the various projects covered and corresponding programming detail:

\_\_\_\_\_

#### Project Title:

\_\_\_\_\_

#### Project Description:

\_\_\_\_\_



- **Any unusual aspects of funding, as applicable (e.g., grandfathered funds, project to be funded and built in phases, etc):**

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- **Where a project scope has been modified from the prior programming action, please complete project scope modification confirmation under the Agency Confirmation Section of this transmittal.**

- **What future action(s) the Lead Agency intends to request from the Commission for the project (select all that apply):**

- Vote of Funds
- Vote to approve a Route Adoption
- Vote to approve a New Public Road Connection

- **Brief statement explaining reason for an Environmental Impact Report, rather than a Negative Declaration or a Mitigated Negative Declaration:**

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- **Additional Information/Comments:**

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## **CEQA Lead Agency Confirmation Section**

\_\_\_\_\_ (**lead agency**) confirms that the preferred alternative set forth in the final environmental document is consistent with the project scope of work programmed by the Commission in the \_\_\_\_\_ (e.g., STIP, SHOPP, TCRP, CMIA, TCIF, SLPP, HRCSA, Proposition 1A, Proposition 1B, etc., please list all that apply) and included in the Regional Transportation Plan. If there is a revised scope, the revised scope may require an amendment to the project baseline agreement.

\_\_\_\_\_ (**lead agency**) confirms that if the the preferred alternative results in an estimated cost above the current programmed amount, the project sponsor will be responsible for securing necessary supplemental funds to ensure that the project is fully funded and delivered in a timely manner.

### **Scope Change Statement:**

Provide a brief statement explaining the modification of the project scope from the prior programming action:

### **For TCIF Projects Only:**

In its adopting resolution for the Trade Corridors Improvement Fund (TCIF), the Commission established its intention to monitor the outcomes of the environmental requirements, including the implementation of appropriate mitigation measures.

\_\_\_\_\_ (**lead agency**) commits to the implementation of these mitigation measures, if applicable, as part of our submittal of the final environmental document for approval for future funding consideration.

## **Environmental Documentation Checklist**

All documents to be included with complete copy of transmittal notice

- One copy of the FEIR, ND or MD. (Include a copy of the DEIR if the FEIR is incomplete without the DEIR)
  
- One copy of the project vicinity map, reproducible in 8.5" x 11" black and white format
  
- One copy of the Lead Agency Notice of Determination (NOD)
  
- One copy of the approved (signed) project approval document (e.g., Project Report)
  
- One copy of the Executive Summary, if applicable
  
- Bulleted list of all alternatives being considered, briefly explain what each is or how each differs.
  
- Bulleted list of potentially significant environmental effects and proposed measures to minimize harm.
  
- One copy of the Findings of Significant Impact (required for all FEIR's)
  
- One copy of the Statement of Overriding Consideration, when applicable
  
- One copy of the Council, Board, Commission, Local Agency Resolution approving the final environmental document (ND/MND/FEIR), Findings, Mitigation Monitoring Reporting Program and Overriding Considerations, as applicable
  
- If NEPA is applicable, confirmation that the NEPA process is complete.