

## Statewide Transportation Needs Assessment Revenue Report Template

Please use the headers below for use when writing a narrative for the report:

Revenue Generator (ex: Lower Sales Tax Voter Threshold)

Application Federal - State – Regional - Local (circle one)

Designate whether proposal is a Federal/State/Regional/Local option. Provide a separate narrative for each level of government if applicable.

### Introduction

Provide a brief overview:

1. Description of new revenue source.
2. Reason for new revenue source.
3. Proposed use(s) (include mode(s) & purpose (system preservation/system management/system expansion)for new revenue source.

### Yield Potential

1. Include a statement whether potential for revenue generation is High, Medium, or Low based on current rates and projected consumption.
2. Provide revenue assumptions, details & funding stream considerations.
3. Include amount of projected net annual revenues and projected revenues over 10 years .
4. Include projected amounts for each mode & purpose.

### Use/Restrictions

1. Purpose(s) the revenue will be generated .
2. Why a reasonable source to address the specific transportation need(s).
3. Proposed use by mode (highways, local streets and roads, transit, etc.) & reason for use.
4. Explain purpose/use of revenue for system preservation, system management or system expansion .
5. If revenue is to be used for multiple modes & purposes, explain the amounts proposed for each mode with justification/explanation.

### Sustainability

1. Explain whether the revenue source is sustainable over time and why. For example, given more fuel efficient vehicles in the future, is revenue stream likely to diminish?
2. Identify & describe the cost of generating the revenue over time.
3. If negative sustainability impacts over time, explain why revenue mechanism is still a viable consideration.
4. Explain the cost & effort of administration.

### Pros/Cons

Address equity, fairness, economic efficiencies and impacts of the revenue proposal.

1. Why a reasonable source to be considered – is there a nexus, already has general support, already a revenue stream but needs to be increased & tied to inflation, etc.
2. Who would be impacted by the revenue & why this is reasonable.

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### Implementation

1. Is effort to implement high, medium, low or mixed? Explain.
2. Period to implement - short term or long term (circle one).  
(Short term - implement in next two years; long term - implementation period more than 2 years)
3. Costs & effort of implementation .
4. Specific actions necessary at the Federal, State, Regional, & Local levels.
5. Include policy recommendation(s) as applicable .

### Conclusion/Recommendation

Provide overall conclusion & recommendation for next steps.

### Reference Materials

1. Identify the organizations that have supported and/or opposed the proposal already.
2. Include links to the documentation for reference.